

MINUTES

TEHACHAPI-CUMMINGS COUNTY WATER DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
June 16, 2021 3:00 P.M.
22901 Banducci Road, Tehachapi, CA 93561

ANNOUNCEMENT: THIS MEETING IS BEING CONDUCTED VIA TELECONFERENCE AS AUTHORIZED BY GOVERNOR GAVIN NEWSOM'S EXECUTIVE ORDER N-25-20. A PHYSICAL MEETING IS ALSO SCHEDULED AT THE DISTRICT BOARDROOM, 22901 BANDUCCI ROAD, TEHACHAPI, CA 93561. PROPER PPE AND SOCIAL DISTANCING WILL BE REQUIRED. DIRECTORS AND THE PUBLIC MAY CHOOSE TO ATTEND IN PERSON (SUBJECT TO ROOM CAPACITY RESTRICTIONS) OR VIA THE ZOOM MEETING APP. THE MEETING ID IS 876-3868-4005. THE PASSWORD IS 0616RBM. THE DIAL-IN NUMBER IS (669) 900-9128, PASSCODE IS 5840217.

Item 1. Call to Order and Roll Call

Directors Present: Cassil (present), Hall (remote), Pack (remote), Schultz (present), Zanutto (present)

Legal Counsel: Robert Kuhs (remote)

Staff in Attendance: Catherine Adams (present), Jon Curry (present), LaMinda Madenwald (present) and Tom Neisler (present)

Item 2. Announcement

President Schultz announced this meeting is being audio recorded, including all Board, Staff, and Public comments.

Item 3. Flag Salute

The Pledge of Allegiance was led by President Schultz.

Item 4. Approval of Agenda

Director Hall moved to approve the Agenda. President Schultz seconded the motion, and it was carried on the following vote: Ayes: Cassil, Hall, Pack, Schultz, Zanutto; Noes: None; Abstain: None; Absent: None.

Item 5. Comments by any Party on Items of Interest and Within the Subject Matter Jurisdiction of the Legislative Body

Ms. Adams stated there was a written comment received in advance of the meeting via email from Schultz Enterprises. It was regarding Item 14, and a copy of the letter was emailed to the Directors as well as a physical copy provided at this meeting. Mr. Neisler stated that will be discussed later in today's Agenda.

Item 6. Consent Calendar - Consent items are considered routine and are intended to be acted upon as a single item, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the President will give the Board the opportunity to remove any item from the Consent Calendar to be discussed and voted on individually. The President will also give staff and the public the opportunity to request any item be discussed individually, in which case the President will determine whether the item will be removed from the Consent Calendar. The remaining calendar will be acted upon. Any removed items will then be heard and acted upon individually.

- a. Approve Minutes of the Regular Board Meeting of May 19, 2021
- b. Approve Financial Report and Payment of Bills

President Schultz asked if there were any items the Board, Staff or Public would like to remove for discussion. Director Hall requested Item a. be removed.

Director Zanutto moved to approve Item b. Director Cassil seconded the motion, and it was carried on the following vote: Ayes: Cassil, Hall, Pack, Schultz, Zanutto; Noes: None; Abstain: None; Absent: None.

Item a.- Director Hall referenced page 7, Item 14 of the Minutes and stated he would like the second paragraph (his comments) removed as he felt they did not help the District.

Director Pack moved to approve Item a. as amended. Director Hall seconded the motion, and it was carried on the following vote: Ayes: Cassil, Hall, Pack, Schultz, Zanutto; Noes: None; Abstain: None; Absent: None.

Item 7. General Manager's Report

Mr. Neisler reported on the following matters:

-The State "opened" on June 15th as directed by Governor Gavin Newsom. The COVID precautions and regulations regarding the workplace are still in effect. Consequently, this meeting is being held according to social distancing and PPE requirements. The Occupational Safety and Health Board will conduct a meeting tomorrow with the goal of trying to bring California regulations closer in line with the CDC regulations. Ms. Madenwald sent a memo to all Staff reminding everyone the COVID workplace safety requirements are still in effect.

-The picture of Lake Oroville in the Staff Report is dramatic as it shows several impacts the drought is having on the state. The lake is very low and there is a burned out house in the foreground with a burned forest behind it.

-Things continue to get worse throughout the state as temperatures continue to increase. The fire department is practicing lake dips and other helicopter activities. The importance of fire safety has been stressed to the team.

-The final Table A Allocation for 2021 is 5%. Last year's allocation was 20%, and Mr. Neisler fears that we cannot expect an adequate allocation next year regardless of the precipitation amounts. This year there was more than 4 million acre feet of precipitation that fell in the Sierras tributary to Lake Oroville and only around 900,000 acre feet ran off into the lake. That was due to dry conditions, percolation, transpo-evaporation, and more rain than snowfall.

-The lowest level Lake Oroville has ever been since it was filled is 646 feet and it is projected to go lower than 640 feet in August. The powerplant will have to be shut down; these conditions are unprecedented.

-The Governor still has not issued a drought declaration for the entire state. Therefore, no emergency conservation regulations have been put in place. There has been some flexibility in transfer agreements and different types of arrangements to allow water to be moved around a little more freely, but nowhere near what is needed to accommodate the extreme drought.

-The level in the Delta is so low, the State is currently building a saltwater intrusion dam across the entrance which has never been done before. DWR is beginning to implement a pump back program to pump banked water in Kern County back up the aqueduct to serve demands further north.

-Extractions from the Kern Fan banking projects are currently running about 45,000 AF per month. For reference, the Kern Water Bank has approximately 750,000 AF of capacity and current withdrawals are about 6% of capacity per month. Consequently, any water that is available is selling for exorbitantly high prices. He has been invited to participate in two planning sessions to talk about how entities with such water might continue to sell it. At both of those meetings he was required to sign a non-disclosure agreement.

-Available water supplies are selling for prices well in excess of \$1,000/AF in the San Joaquin Valley and if you added in our pumping costs, the cost would rapidly approach \$2,000/AF.

-He shared the reservoir chart on the screen and pointed out that Lake Oroville is extremely low. Other reservoirs in the state are not looking much better. He displayed a precipitation chart showing years of past data and stated that the current-year line for our area is below the 1976-1977 line which is the driest year in California recorded history.

- The Brite Lake chart shows the level of the lake increased, leveled off, and is now starting to fall fairly slowly. Operations continue to align with our forecast; things are not lining up exactly with supply and demand forecasts, however the bottom line results are still accurate. To supplement the supply, Grimmway has begun operating the extraction facilities in Brite Valley.
- He attached an interesting article about MWD hiring a new General Manager as Jeff Kightlinger is retiring after 15 years. He provided an overview of the article's main points.
- The TCCWD Safety Picnic will be August 6th and invitations have been sent out with the paystubs. Employees will be allowed to leave work early and come celebrate at the picnic.

Director Zanutto commented on how amazing it is that the Kern Water Bank can move water at 750 CFS when you think of our District running at 21 CFS. Mr. Neisler explained that they have around 130 extraction wells that make up that amount.

Item 8. Operation Manager's Report

Mr. Curry reported on the following matters:

- Four employees passed the CA-SWRCB Water Distribution Grade 2 Exam. Good job to those employees.
- Two employees went to Gas Engine Technology training in Waukesha, Wisconsin for five days and both passed the certification exam. They are now eligible for the next level training through the VHP class. All these trainings will pay dividends as we move forward and later go into new engines.
- At the May 19, 2021 RBM, Staff was authorized to move forward with the purchase of 4 new generators as part of the CalOES Special Districts program. There will be some delay in getting the generators due to the program backlog and the microchip shortage. They are due to be delivered around November of this year. The program has been extended through March of 2022.
- The picture in the Staff Report is of the new wallboard that has been installed for the Front Office Reconfiguration project. A countertop is being made locally to replace the reception area countertop and an enclosed bulletin board and water bottle filling station (wellness grant) will be installed soon.
- The system is currently operating with two-engines at 14 CFS. All District wells are pumping into the system along with the City's Snyder Well and the Brite Basin well and pond sources through Grimmway. All recharges are shutdown.
- Brite Lake data from June 11, 2021 was elevation 4362.4', volume 1,703.4 AF, and the level was 36.4'.
- At PP1, Pump 2 was pulled and replaced due to increased vibration readings. A re-manufactured 7-stage pump has been installed and Pump 2 is back in service. The pulled pump is at Evans Hydro for inspection and remanufacturing.
- Staff continues to work with Sinor Engine Co. on PP3 Engine 3 (remanufactured engine) to work through the elevated vibration numbers and the noise. A technician has been out two times and given recommendations which have been implemented and although these vibrations are reducing, there are still things they are noticing that should not be occurring in a new engine. They will continue to work with Sinor and make sure that engine is right before putting it into service.
- The Pipeline Department is installing six designated water sampling stations for the Public Water System (PWS). These are plumbed with stainless steel plumbing and enclosed to reduce chances of getting false positives from a bad sampling station. The first one was installed in the campground area behind the east set of bathrooms.
- A repair was made to the 4" water line that supplies water to the PWS and Staff continues to look at the telemetry on the system wells to try to eliminate the little issues.
- Looking ahead, he has been working on updating the Injury and Illness Prevention Plan (IIPP) and the Safety Training Program. JPIA has been a great resource for these programs and policies.

President Schultz asked if the sampling stations are winterized, and Mr. Curry confirmed they are and provided details. President Schultz inquired if it's possible the refurbished engine may have to be sent back. Mr. Curry stated that would be the worst case scenario but at this time, Sinor does not believe that will be necessary. Staff continues to bring the issues up the chain at Sinor and have made it clear that this was a substantial purchase, and the District will not put the engine back in service until it is running properly.

Director Zanutto extended kudos to the employees who passed their D2 Certification exam. He asked about the Brite Recovery well production and Mr. Neisler provided details.

Director Cassil thought the sheep were a great idea and asked what the arrangement is with them. Mr. Curry explained there was a shepherd with sheep grazing the prison grounds and at one point the sheep came in the open gate to Plant 4 and ate the weeds down in there as well.

President Schultz commented he was very proud of the employees who passed the D2 Certification exam and congratulated Mr. Neisler as he was one of them.

Item 9. Approve Fiscal Year 2021-22 Cost-of-Living Adjustment for all Employees

Mr. Neisler stated that last year the Board granted a 1.3% Cost-of-Living-Adjustment (COLA). The Board's practice has been to consider the COLA in conjunction with the adoption of the upcoming fiscal year budget and to use the April Consumer Price Index (West – Size Class B/C, Urban Wage Earners and Clerical Workers) as a basis (Attachment A). Attachment B shows the CPI and COLA granted for the previous five years.

This year's April CPI is 4.5% and this is the highest it has been since using this method. The inflation rate has increased dramatically since the beginning of the year; 2.7% since January. The May CPI came out at 6.1%. The proposed Preliminary Budget contains a 3% COLA place holder that is typically conservative. The Ad-Hoc Budget Committee met on June 4th and recommended the Board adopt a 3% COLA. Mr. Neisler pointed out the Board may consider any COLA or no COLA in a given year; this method is simply a baseline and COLAs are discretionary.

Director Cassil suggested passing a COLA for a six-month period and then reconsidering it after that time when the economy is more settled and asked if this Board has ever done something similar. Mr. Neisler stated to the best of his knowledge that has never been done and could not think of anything that would preclude the Board from doing something like that.

President Schultz referred to page 1-12 of the budget document, under the Salaries & Wages rows and asked about the differences shown for Actual and Estimate and wondered if there is any reason to believe Salaries & Wages may end up higher than this Estimated amount. Mr. Neisler answered in the negative and explained that in the past the retirements of long standing employees being replaced with new hires resulted in lower costs for benefit packages and wages. President Schultz discussed the overall increase in costs (CalPERS, medical benefits, etc.) for Salaries & Wages and pointed out this is during a time when water sales are down. That being said, he stated he is in favor of a 3% COLA as he knows there is inflation in the world and feels this percentage is reasonable and therefore does not see the need to review it in 6 months.

Director Pack stated he was on the Budget Committee, recommends the 3% COLA, and feels it should continue to be done annually as we prepare an annual budget.

Director Zanutto moved that the Board approve a 3% cost-of-living allowance increase for all employees and incorporate same into the updated Salary Schedule, effective July 5, 2021. President Schultz seconded the motion, and it was carried on the following vote: Ayes: Cassil, Pack, Schultz, Zanutto; Noes: Hall; Abstain: None; Absent: None.

Item 10. Adopt Resolution 05-21 Amending the District's "Salary Schedule for Authorized Positions" and Authorize General Manager to Recruit and Hire One Employee

Mr. Neisler noted that we do not discuss specific employee personnel issues in Open Session. The District has been successful in hiring and training new team members. To retain good employees, Mr. Neisler is proposing to reclassify two employees. These employees were hired to fill two new classifications that were created in February 2018. The Controls & Emissions Technician as grown beyond his current classification in both skillset and impact on the team. Mr. Neisler is proposing to create a new position for a Controls & Emissions Specialist and the proposed salary range is in alignment with other openings throughout the state and allows for growth for this employee. He recommends promoting this employee into the new position and leaving the Technician position vacant.

The Operations Assistant has performed beyond expectations and has developed skills in GIS data capture analysis. Management has encouraged him to expand these skills and are confident he will continue to grow in this area. The goal is to continue to integrate the GIS into our operations and we are at a stage where an in-house GIS Technician is warranted. Mr. Neisler proposes to promote the current Operations Assistant into the new GIS Technician position and hire a new Operations Assistant. The details of the changes are included in the attachments of the Staff Report. The fiscal impact of these changes results in about \$15,000 for reclassification of Controls & Emissions Technician to Specialist, about \$14,000 for reclassification of Operations Assistant to GIS Technician, and about \$45,000 to hire a new Operations Assistant. Mr. Neisler pointed out that President Schultz mentioned there will be cost savings to performing the GIS Technician work in-house and Mr. Neisler mentioned he has informed the GIS consultants and they will continue to provide the remaining GIS support to the District. These costs are included in the FY 2021-22 Preliminary Budget and the Ad-Hoc Budget Committee recommended approval of these changes. The new job descriptions were provided at the meeting.

President Schultz commented he thinks this is a good move and the GIS system has proved to be a great tool. Director Zanutto added that the Ad-Hoc Committee gave this a lot of thought and he feels this is a great way to move forward.

President Schultz moved that the Board adopt Resolution 05-21 and authorize the General Manager to recruit and hire a new Operations Assistant. Director Zanutto seconded the motion, and it was carried on the following vote: Ayes: Cassil, Hall, Pack, Schultz, Zanutto; Noes: None; Abstain: None; Absent: None.

Item 11. Adopt Resolution 06-21 Approving the Fiscal Year 2021-22 Preliminary Budget, Investment Policy, Appropriations Limit and Reserves Policy

Ms. Madenwald stated the Fiscal Year 2021-22 Preliminary Budget contains estimates of what costs are expected to be for operations during the next fiscal year. All of the final information is not available at this time, so there will be updates and a Final Budget to be presented to the Board in August. The Preliminary Budget allows for the District to make the estimates available to the Public for review and comment prior to the final.

The Ad-Hoc Budget Committee met twice, and the minutes of those meetings are Attachments C and D. The General Fund budget shows a projected operating net gain of \$30,100. The budget forecasts a 3% decrease in total revenues compared to a 2% decrease in total expenditures, resulting in a balanced operating budget. The Summary for the General Fund is on page 2-3 of the budget document. Page 2-8

includes the Capital Expenditures Budget. Overall, projections show total revenues will be less than total expenditures in the overall budget. In the State Payment Fund 82, the reserves are more than they need to be so by lowering the expected revenues, it effectively lowers the tax that will need to be collected, returning those funds to the taxpayers. The second page of the Staff Report describes assumptions that are included in the budget, and she reviewed those. The County has not published final assessed values yet, but they have sent letters suggesting that the combined assessed values for Kern County will be decreasing approximately 4%. They expect the Secured Roll to increase about 1%. With those projections in mind and no final numbers, Staff has chosen to not make any changes to the amount they are projecting to collect for property taxes next year.

Mr. Curry briefly described the projects listed in the Capital Expenditure Budget. He pointed out the Storage Canopy Project is carried over because with the COVID pandemic, the County has a backlog of permits so it will have to carry over into the next budget year to get the project completed.

President Schultz asked if they foresee any changes to the Capital Expenditure Budget or additional costs as a result of the Strategic Plan and Capital Improvement Plan review coming up. Mr. Neisler stated that any changes and deletions they anticipated have already been addressed in this Preliminary Budget. One change is purchasing a skid-steer rather than a dump truck.

Director Zanutto commented that Staff develops a great list of Capital Improvement Projects every year and gets them completed. Not only do they maintain this infrastructure, but they are constantly improving it and he could not thank them enough.

Director Zanutto moved for adoption of Resolution 06-21 approving the FY 2021-22 Preliminary Budget, Appropriations Limit, Investment Policy, and Reserves Policy. President Schultz seconded the motion, and it was carried on the following vote: Ayes: Cassil, Hall, Pack, Schultz, Zanutto; Noes: None; Abstain: None; Absent: None.

Item 12. Adopt Resolution 07-21 Transferring funds from the General Fund to Certain Reserve Funds

Ms. Madenwald stated that one requirement of the Reserves Policy is to review the fund balances in the reserve accounts as part of the budget process. The Reserves Policy section sets forth reserve targets for each fund. This year, it was determined that all of the reserve accounts were either fully funded or at least funded at the interim level, except for the 3 Improvement Districts which are not expected to be fully funded. There was also a shortfall of the target in the Tax Revenue Liability Fund of \$11,021 and a shortfall of \$356,427 in the Equipment/Infrastructure-Replacement/Upgrade Fund.

As part of the Preliminary Budget, Staff is proposing that the Board authorize the Treasurer to complete two transfers necessary to bring the two reserve accounts to fully funded status. The net transfer amount will be \$367,448 from the General Fund.

Director Cassil moved that the Board adopt Resolution 07-21 Transferring Funds from the General Fund to Certain Reserve Funds. Director Hall seconded the motion, and it was carried on the following vote: Ayes: Cassil, Hall, Pack, Zanutto, Schultz; Noes: None; Abstain: None; Absent: None.

Item 13. Discuss Method of Electing Directors and Review of Director's Division Boundaries

Director Cassil stated she has been doing further research on this subject and had a map displayed on the wall for reference. The map showed the 5 divisions of TCCWD. She submitted a Public Records Request to the Board of Supervisors Clerk and was able to obtain several documents on the history of this District's divisions. She researched how many voters there were in 1964 and she found the overall vote on the creation of the District was 541 votes. She requested a current list of registered voters from the Elections Office and there are approximately 42,800 registered voters now which is quite a difference

from the past. She suggested passing around copies of a map she obtained that shows the relative size of the divisions, but Mr. Kuhs was concerned about the Board considering documents that could not be displayed for view by the public. Director Cassil then provided the documents to the General Manager to properly make available for the next meeting. She has submitted requests for further documents and maps, so she anticipates having more documents available for a later date. Mr. Neisler noted this item is for discussion only and will come back to the Board at a later date for possible action.

President Schultz stated that Ordinance 1971-1 has remained unchanged for 50 years and this District has been operating on a "from divisions" basis all this time. He asked Director Cassil what she is looking to have changed by bringing this to the Board. She replied that she believes once the Board sees the inequality of the population statistics, it will become obvious that basing a division on acreage alone does not make sense. She believes there are large discrepancies between the population size of some divisions. She hopes to bring more information to the Board that will be enlightening and help reconsider how this District goes about electing its Directors from areas rather than by population.

President Schultz commented that currently there are five divisions and everyone, from all divisions can elect someone that is a resident of each division. The entire population gets to vote for all Directors. Director Hall commented how he can see that the population size could potentially affect the size of the pool that candidates are coming from in each division and thus the quality of the candidates.

In conclusion, it was decided this item should be brought back to the Board once there is more information available to consider. Director Cassil is going to gather more information and coordinate with the General Manager on bringing this back to the Board.

Item 14. Approve 2021 Agreement for Use of Brite Valley Aquatic Recreation Area

President Schultz turned the meeting over to Director Pack and recused himself from the building. Corey Torres with TVRPD was in the audience and available to answer any questions. Director Pack commented that TCCWD and TVRPD are like a hand and glove fit and he would like to see all the details worked out because Brite Lake is an incredible facility. He pointed out that this item is for discussion only.

Mr. Torres apologized for not being available during the discussion of this item at the last meeting. Director Cassil stated this is a unique year and asked if the lake level were to drop significantly, how would that affect the recreation. Mr. Neisler responded that low lake levels are a regular occurrence; in the last 3 years the lake has been down to its lowest level as well as up to its highest level. The typical operational pattern is that it starts out low at the beginning of the year, then pumping begins and it fills up around May, and then it declines over the peak irrigation months. When the lake is really full, they lose access to a couple campsites and when the lake is really low, they lose access to the boat launching facility and dock. Mr. Torres stated that the regulars understand and are used to the fluctuations.

Director Zanutto stated that some of the concerns from the last meeting were trespassing on private property, need for signage, and better policing. Mr. Neisler emphasized the excellent working relationship the two districts and Staff have. Staff and Counsel from both agencies have had discussions on these issues and worked on revisions to the agreement that should adequately address the issues and provide further assurances. Once they agree at a Staff and Counsel level, they will bring the revised agreement to both Boards. Repairing the fence is one of the items approved in the Preliminary Budget, so that issue will be addressed proactively. Mr. Neisler is confident they will be able to draw this to a successful conclusion at the Staff level.

Mr. Kuhs asked the Directors if there were any specific concerns the Board would like to see addressed in this agreement that have not already been discussed. Director Zanutto asked Mr. Torres if he thinks trespassing is going to continue to be an issue. Mr. Torres stated he has an idea of what may have

contributed to trespassing. He stated that within the last year they installed the payment arm (gate) at the entrance to the facility and there is a problem with people trespassing trying to get around paying the fee at the gate. He can see that there are some areas of the fence that need repaired, and "No Trespassing" signs can be put up. He added that the working relationship with TCCWD has been great and TVRPD wants to continue to be a good operator of the facility.

Staff from both agencies will continue to work together on the agreement and bring it back to their Boards once they feel it is ready for consideration and approval. Upon conclusion of this item, President Schultz was asked to return to the meeting.

Item 15. Schedule Workshop to Review Strategic Plan

Mr. Neisler stated that after extensive workshops and editing, the Board approved the Strategic Plan in 2019. It is now coming up on two years since that approval, so it is time to review the plan and ensure it still fits the needs of the District and the Board's direction and desires. Since this is a fairly significant topic and regular meetings are already lengthy this time of year, he felt that scheduling a workshop to discuss the Strategic Plan would be appropriate. He would like to schedule the workshop before the July Regular Board Meeting in case there is anything that arises at the workshop that will require action to update. The goal is to approve the updated plan with the Final Budget at the August Board meeting.

A Special Board meeting was scheduled for July 9, 2021 at 9:00 a.m. to review the Strategic Plan.

Item 16. Schedule Ad-Hoc Audit Committee Meeting

Ms. Madenwald stated the audit is coming up and Staff would like to schedule the first Ad-Hoc Audit Committee meeting. There will be a total of two meetings, one held at the commencement of the audit and the second after the audit is complete and before the audit is taken to the full Board. The auditor has tentatively scheduled the audit to take place the week of August 23rd. The Ad-Hoc Audit Committee members are Director Hall and Director Zanutto.

The Ad-Hoc Audit Committee meeting was scheduled for August 25, 2021 at 9:00 a.m.

Item 17. Board of Director's Comments

Director Cassil would like to attend a session of the ACWA Region 5 Conference on August 19, 2021 on Developments in Regional Water Management. The conference is via Zoom, so no travel is required and the cost to attend is \$35.00. With no travel reimbursements required, Director Cassil can attend the conference without the Board taking action. Mr. Neisler offered to send the ACWA Conference schedule to all the Directors and Ms. Adams can register Directors for any or all the conference sessions. The fiscal impact will be \$35/session and \$100/day service time.

Director Cassil commented on being mindful of attendees who are attending meetings on behalf of a specific Agenda item and suggested making accommodations to have their item be addressed earlier in the meeting rather than have them wait through the other Agenda items that do not pertain to them. She is afraid that just happened with Mr. Torres and asked if there is an option for a Board member to suggest moving an item forward in a meeting. Director Hall mentioned that this courtesy has been extended numerous times in the past and Directors have voted to amend the Agenda to move items up. Mr. Neisler stated his usual practice is to recommend those changes and apologized for his oversight at this meeting. Director Cassil was satisfied everyone agreed to try to make accommodations.

Director Zanutto commented that it was disappointing the State did not use the surplus in the budget to contribute more to water matters. This would have been the perfect time to put money towards the Delta Conveyance Project.

Item 18. Adjourn to Closed Session

Closed Session was foregone as there were no Closed Session items.

Item 19. Return to Open Session

Not Applicable.

Item 20. Adjournment

The meeting was adjourned at 5:15 p.m. on a motion made by Director Cassil, seconded by Director Hall, and carried on the following vote: Ayes: Cassil, Hall, Pack, Schultz, Zanutto; Noes: None; Abstain: None; Absent: None.



Robert W. Schultz, Board President



Catherine Adams, Board Secretary